



NOTTINGHAM CITY COUNCIL
OVERVIEW AND SCRUTINY COMMITTEE

Date: Wednesday, 8 November 2017

Time: 2.00 pm

Place: Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG

Councillors are requested to attend the above meeting to transact the following business

Corporate Director for Strategy and Resources

Senior Governance Officer: Laura Wilson **Direct Dial:** 0115 8764301

- | | | |
|----------|--------------------------------------------------------------------------------|---------|
| 1 | APOLOGIES FOR ABSENCE | |
| 2 | DECLARATIONS OF INTERESTS | |
| 3 | MINUTES | 3 - 6 |
| | To confirm the minutes of the meeting held on 6 September 2017 | |
| 4 | DISCUSSION WITH THE PORTFOLIO HOLDER FOR BUSINESS, EDUCATION AND SKILLS | 7 - 8 |
| | Report of the Head of Legal and Governance | |
| 5 | FLY-TIPPING IN NOTTINGHAM | 9 - 10 |
| | Report of the Head of Legal and Governance | |
| 6 | CORPORATE PEER CHALLENGE | 11 - 16 |
| | Report of Head of Legal and Governance | |
| 7 | WORK PROGRAMME | 17 - 20 |
| | Report of Head of Legal and Governance | |

IF YOU NEED ANY ADVICE ON DECLARING AN INTEREST IN ANY ITEM ON THE AGENDA, PLEASE CONTACT THE GOVERNANCE OFFICER SHOWN ABOVE, IF POSSIBLE BEFORE THE DAY OF THE MEETING

CITIZENS ATTENDING MEETINGS ARE ASKED TO ARRIVE AT LEAST 15 MINUTES BEFORE THE START OF THE MEETING TO BE ISSUED WITH VISITOR BADGES

CITIZENS ARE ADVISED THAT THIS MEETING MAY BE RECORDED BY MEMBERS OF THE PUBLIC. ANY RECORDING OR REPORTING ON THIS MEETING SHOULD TAKE PLACE IN ACCORDANCE WITH THE COUNCIL'S POLICY ON RECORDING AND REPORTING ON PUBLIC MEETINGS, WHICH IS AVAILABLE AT WWW.NOTTINGHAMCITY.GOV.UK. INDIVIDUALS INTENDING TO RECORD THE MEETING ARE ASKED TO NOTIFY THE GOVERNANCE OFFICER SHOWN ABOVE IN ADVANCE.

NOTTINGHAM CITY COUNCIL

OVERVIEW AND SCRUTINY COMMITTEE

MINUTES of the meeting held at Ground Floor Committee Room - Loxley House, Station Street, Nottingham, NG2 3NG on 6 September 2017 from 2.00 pm - 4.06 pm

Membership

Present

Councillor Brian Parbutt (Chair)
Councillor Anne Peach (Vice Chair)
Councillor Josh Cook
Councillor Mohammed Ibrahim
Councillor Patience Uloma Ifediora
Councillor Gul Nawaz Khan
Councillor Ginny Klein
Councillor Jackie Morris

Absent

Councillor Sue Johnson (Vice Chair)
Councillor Azad Choudhry
Councillor Georgina Culley
Councillor Carole McCulloch
Councillor Mohammed Saghir
Councillor Marcia Watson

Colleagues, partners and others in attendance:

Richard Antcliff - Chief Licensing, Trading Standards and Anti-Social Behaviour Officer
Alvin Henry - Head of Waste Services
John Marsh - Head of Street Scene and Grounds Maintenance
Councillor Toby Neal - Portfolio Holder for Community and Customer Services
Laura Wilson - Senior Governance Officer
Tamazin Wilson - Solicitor
Phil Wye - Governance Officer

21 APOLOGIES FOR ABSENCE

Councillor Azad Choudhry – on leave
Councillor Georgina Culley – unwell
Councillor Sue Johnson – personal reasons
Councillor Marcia Watson – personal reasons

22 DECLARATIONS OF INTERESTS

None.

23 MINUTES

Subject to the inclusion of Councillor Gul Khan's apologies, the minutes of the meeting held on 5 July 2017 were confirmed as a correct record and signed by the Chair.

24 DISCUSSION WITH THE PORTFOLIO HOLDER FOR COMMUNITY AND CUSTOMER SERVICES

Councillor Toby Neal, Portfolio Holder for Community and Customer Services, updated the Committee on his priorities and budget challenges, highlighting the following:

- (a) Council Plan targets to cut the level of crime by a fifth and to reduce the number of repeat victims of hate crime by 20% are unlikely to be met. The rise in crime generally could be due to the reclassification of crimes by the Police. Hate crime incidents in the city have increased, possibly because more is being reported, but possibly also due to Brexit;
- (b) aggressive begging is an issue, which could be down to an increase in homelessness and poverty, but could also be attributed to the loss of the City Division of the Police. Lots of work is being done to combat it and ensure that it doesn't get displaced to neighbourhoods;
- (c) the selective licensing scheme for landlords is currently awaiting decision but, if it is implemented, it will be enforced by Community Protection and will make a significant difference to the quality of rented accommodation in the city;
- (d) Nottingham Together is a programme working with local groups to make sure that the city's diverse communities remain cohesive and stable;
- (e) new terms and conditions have been introduced for council employees which most are now satisfied with. There has been a stabilisation of the lower wages and the new system is more effective for the changing nature of demands and commercialisation;
- (f) opportunities for joint working on Human Resources, IT and Community Protection is being explored with other authorities. Joint working on Community Protection with Derby City Council is already in place.

The following answers were provided to questions from Committee members:

- (g) more effective joint working with the police will help to tackle city-wide problems such as drugs, alcohol and anti-social behaviour. The council is lobbying for a return of the city police division and a proper joint strategy so that everybody is accountable;
- (h) some of the rise in hate crime could be down to improved confidence and reporting systems, however there does seem to be an actual rise. There will be meetings soon with grass roots groups to look at tackling hate crime. Hate crime should not be tolerated, but care must be taken as Nottingham's communities are generally well integrated already;
- (i) enforcement of fly-tipping and littering can be difficult as evidence is required in order to prosecute. Additional powers for Community Protection Officers would be useful, and the city is lobbying for this along with other core cities;

- (j) the number of evening anti-social behaviour complaints against students has reduced. The council tries to engage with students as much as possible around safety, crime and antisocial behaviour, including a welcome campaign which emphasises the area's community that students will be joining.

RESOLVED to thank Councillor Neal for the information provided.

25 FLY-TIPPING IN NOTTINGHAM

John Marsh, Head of Street Scene and Grounds Maintenance, and Richard Antcliff, Chief Licensing, Trading Standards and Anti-social Behaviour Officer, gave a presentation on how the Council's waste services work together to combat fly-tipping highlighting the following:

- (a) the city has around 135,000 households from which it collects 113,192 tonnes of waste a year. This includes around 8,000 tonnes of fly-tipping and street waste;
- (b) everybody has a duty of care to dispose of their waste properly. Nottingham City Council has no policy on side waste and will collect this with wheelie bins on collection day. However, side waste goes straight to landfill and makes vehicles run heavier;
- (c) the council has a target to collect fly-tipped waste within 48 hours of when it is reported. The number of fly-tips has reduced annually, which may be down to improved knowledge of citizens on the subject or the free bulky waste collection that the council offers;
- (d) the recent Keep it Clean campaign has seen a 4% drop in fly-tipping and an 11% drop in dog fouling;
- (e) the majority of fly-tips are small scale, for example a single black bag or a single fridge. However, some can be on a much larger scale and require considerable council resources;
- (f) there are four routes of prosecution for fly-tipping: warnings, fines, fixed penalty notices or prosecution. Citizens can be fined if they pay somebody unlicensed to remove waste;
- (g) when a Community Protection Officer discovers a fly-tip, they should photograph it, examine it to see offenders can be identified, knock on doors and examine CCTV footage. There must be proof beyond reasonable doubt to prosecute an offender, with hearsay not being adequate;
- (h) Operation Cleansweep happens once a quarter and is a multi-agency operation targeting unlicensed vehicles transporting trade waste illegally.

The following answers were given in response to questions from Committee members:

- (i) the city no longer runs a textile collection service as this was trialled but suspended a number of years ago as collection vehicles are unsuitable;
- (j) the city collects trade waste outside the city as a commercial enterprise;
- (k) if there is to be a prosecution for fly-tipping then physical proof is required which can be difficult to obtain;
- (l) nationally the levels of fly-tipping are increasing. In Nottingham the levels are already high but reducing. The majority tends to be in areas around the city centre such as Arboretum, St Anns and Radford;
- (m) councils are not legally allowed to use covert CCTV to identify offenders.

RESOLVED to

(1) thank John and Richard for their presentation;

(2) delegate authority to the Chair to decide the focus for the fly-tipping review to continue at the October meeting.

26 WORK PROGRAMME

Laura Wilson, Senior Governance Officer, introduced the report setting out the Committee's work programme for 2017/18.

RESOLVED to

(1) note the work that is currently planned for the remainder of the 2017/18 municipal year;

(2) consider including public transport and the tram to the work programme for a future Committee meeting.

OVERVIEW AND SCRUTINY COMMITTEE
8 NOVEMBER 2017
DISCUSSION WITH THE PORTFOLIO HOLDER FOR BUSINESS, EDUCATION AND SKILLS
REPORT OF HEAD OF LEGAL AND GOVERNANCE

1 Purpose

- 1.1 To hear from the Portfolio Holder for Business, Education and Skills on his red and amber Council Plan priorities, and budget challenges, with a focus on the business element of the portfolio.

2 Action required

- 2.1 To use the information received at the meeting from Councillor Sam Webster, Portfolio Holder for Business, Education and Skills, to inform questioning and identify potential areas for future scrutiny.

3 Background information

- 3.1 On 9 November 2015, the Council Plan was formally approved by full Council and guides the Council's services and approach to support the delivery of its key priorities for the city until 2019.
- 3.2 The Council Plan 2015-19 identifies the following for Councillor Sam Webster:
- aims over the 4 years covered by the Plan:
 - attract international businesses whilst supporting and enhancing the city's reputation as a leading Science City;
 - the key things that will be done are:
 - establish a local investment bank by 2017 to invest in the local economy;
 - deliver the business support schemes that underpin the city's Growth and City Deal;
 - create jobs to give working age citizens the incentives to seek work, be involved in training and self-improvement by themselves.

4 List of attached information

- 4.1 None.

5 Background papers, other than published works or those disclosing exempt or confidential information

- 5.1 None.

6 Published documents referred to in compiling this report

6.1 Council Plan 2015-19.

7 Wards affected

7.1 All.

8 Contact information

8.1 Laura Wilson
Senior Governance Officer
0115 8764301
laura.wilson@nottinghamcity.gov.uk

OVERVIEW AND SCRUTINY COMMITTEE
8 NOVEMBER 2017
FLY-TIPPING IN NOTTINGHAM
REPORT OF HEAD OF LEGAL AND GOVERNANCE

1 Purpose

- 1.1 To review how the Council’s waste services work together to combat fly-tipping.

2 Action required

- 2.1 To consider the information provided at the meeting and make recommendations, where appropriate.

3 Background information

- 3.1 At its meeting on 6 September 2017, the Committee heard from colleagues across the waste management services of the City Council, and decided to focus the next part of the review on the costs of waste management, the implications for other services, the work of the Waste Advisors, the current campaigns, and the general work that is done to educate citizens on the services available and the implications of not using them.
- 3.2 Colleagues from the relevant teams will be in attendance at the meeting to provide the information requested. The Committee will need to use the information to decide whether any recommendations could be made.

4 List of attached information

- 4.1 None.

5 Background papers, other than published works or those disclosing exempt or confidential information

- 5.1 None.

6 Published documents referred to in compiling this report

- 6.1 Fly-tipping in Nottingham – Overview and Scrutiny report and minutes – 6 September 2017.

7 Wards affected

- 7.1 All.

8 Contact information

- 8.1 Laura Wilson
Senior Governance Officer
0115 8764301
laura.wilson@nottinghamcity.gov.uk

OVERVIEW AND SCRUTINY COMMITTEE
8 NOVEMBER 2017
CORPORATE PEER CHALLENGE 2017
REPORT OF HEAD OF LEGAL AND GOVERNANCE

1 Purpose

- 1.1 To review the information provided on the Corporate Peer Challenge 2017.

2 Action required

- 2.1 To consider the information provided on the feedback from the Corporate Peer Challenge, including recommendations made and actions to address them, and also identify potential areas for future scrutiny.

3 Background information

- 3.1 From 15 to 19 May 2017 the Council hosted a Corporate Peer Challenge.
- 3.2 Peer Challenges are offered by the Local Government Association to local authorities to assist with improvement.
- 3.3 The Peer Challenge is a process commissioned by a council and involves a small team of local government officers and councillors spending time at the council as peers to provide challenge and share learning.
- 3.4 The focus of the Peer Challenge is worked up with each council individually and is flexible to its needs. The Peer Challenge is focused on a broad organisational level and does not include in-depth service reviews. The flexibility enables the Peer Challenge to focus on local priorities, outcomes and ambitions.
- 3.5 Feedback from the Peer Challenge is included in the form of a briefing note, which is attached.

4 List of attached information

- 4.1 Briefing note regarding the Local Government Association Corporate Peer Challenge.

5 Background papers, other than published works or those disclosing exempt or confidential information

- 5.1 None.

6 Published documents referred to in compiling this report

6.1 None.

7 Wards affected

7.1 All.

8 Contact information

8.1 Laura Wilson
Senior Governance Officer
0115 8764301
laura.wilson@nottinghamcity.gov.uk

Corporate Peer Challenge 2017 - Feedback

Report of Head of Transformation

1. Purpose

- 1.1. To invite the Overview and Scrutiny Committee to input into the response to the Corporate Peer Challenge (CPC) conducted by the Local Government Association (LGA) at the City Council in May 2017.

2. Background information

- 2.1. Nottingham City Council invited the LGA to perform a CPC and a team came to the Council in May this year. The Chief Executive and the Leader took this decision to help validate its progress and review lessons learnt from the current agenda as well as to identify improvements, help ensure continued effective delivery and to consider its preparedness for the ambitious programme it has set itself for Nottingham Citizens in very challenging times.
- 2.2. The peers who came to deliver the CPC and make recommendations were:
 - Tom Riordan, Chief Executive, Leeds City Council
 - Cllr Nick Forbes, Leader of the Council, Newcastle City Council
 - Cllr Sean Anstee, Leader of the Council, Trafford Council
 - Stuart Cowley, Director of Adult Social Care and Health, Wigan Council
 - Gena Howe, Chief Officer, Glasgow City Council
 - Hannah Sampson, Programme Officer, Nottinghamshire County Council
 - Judith Hurcombe, Peer Challenge Manager, Local Government Association.
- 2.3. The peer team considered the following five areas which form the core components looked at by all CPCs:
 - Understanding of the local place and priority setting
 - Leadership of Place
 - Organisational leadership and Governance
 - Financial planning and viability
 - Capacity to deliver.
- 2.4. In addition to these, our senior leaders asked the peer team to consider:
 - Whether the Council's performance management arrangements are effective?
 - What is the high level approach to the care, health and wellbeing of older people, the level of spend and the outcomes being achieved?

- Are the Council's systems and processes bureaucratic or appropriately streamlined?
 - How embedded the "driving purpose" of the citizen being at the heart of everything the Council is; and whether the "good to great" journey maximising its potential?
- 2.5. The CPC was conducted over four consecutive days in May 2017. The team interviewed nearly 100 different people both internal and external to the Council spending over 300 hours to determine their findings, the equivalent of one person spending more than nine weeks at the Council.

3. **Feedback**

- 3.1. The feedback was largely positive. The team considered the City Council an "*ambitious council with an impressive track record of enterprise which delivers on its stated priorities*". There was also positive feedback about our staff, who were found to be engaged and committed to the Council priorities and particularly that they were behind the Citizens at the Heart journey, which aims to deliver great services through a great workforce to make a great Council in a great city.
- 3.2. The team also acknowledged that "*the council is now at a crossroads*". *Due to the external environment and financial context for local government continuing to change*". These changes include significant financial implications which pose a challenge to all Councils at this time.
- 3.3. The recommendations, designed to build on previous success, fall into three areas of focus:
- **The role of the Council in the City**
Developing the Council's convener role as leader of the city, working with partners to develop a growth strategy, seeking devolved powers from Government, producing a digital plan for the Council and city.
 - **Long term planning**
De-risking the budget, planning the budget over a longer time frame, shaping the vision for healthcare based on the neighbourhood model, succession planning across all levels.
 - **Governance**
 - Reporting performance of statutory services, producing a new scheme of delegation.

These recommendations have given focus and impetus to a range of existing initiatives whilst also drawing out some new areas of activity.

- 3.4. Officers have been working on the response to these recommendations and an implementation plan is being devised. The implementation plan attributes a series of high level actions to

each of these along with a set of 'desired outcomes' which would be delivered if the associated activities are delivered as expected. This is expected to be completed for approval by Executive Board in this financial year.

- 3.5. The Overview and Scrutiny Committee will input into this process and this will be the focus of the discussion.

4. Contact information

Titu Hayre-Bennett, Head of Transformation

titu.hayre-bennett@nottinghamcity.gov.uk

Claire Brown, Strategic Business Improvement Manager

Claire.brown2@nottinghamcity.gov.uk

Chris Common, Senior Corporate Performance Specialist

chris.common@nottinghamcity.gov.uk

This page is intentionally left blank

OVERVIEW AND SCRUTINY COMMITTEE
8 NOVEMBER 2017
WORK PROGRAMME
REPORT OF HEAD OF LEGAL AND GOVERNANCE

1 Purpose

1.1 To consider the Committee's work programme for 2017/18.

2 Action required

2.1 To note the work that is currently planned for the remainder of the 2017/18 municipal year, and make amendments to the programme as appropriate.

3 Background information

3.1 The Committee is responsible for setting and managing its own work programme.

3.2 In setting a programme for scrutiny activity, the Committee should aim for an outcome-focused work programme that has clear priorities and a clear link to its role and responsibilities. The work programme needs to be flexible so that issues which arise as the year progresses can be considered appropriately.

3.3 Where there are a number of potential items that could be scrutinised in a given year, consideration of what represents the highest priority or area of risk will assist with work programme planning. Changes and/or additions to the work programme will need to take account of the resources available to the Committee.

4 List of attached information

4.1 Overview and Scrutiny Committee 2017/18 Work Programme.

5 Background papers, other than published works or those disclosing exempt or confidential information

5.1 None.

6 Published documents referred to in compiling this report

6.1 None.

7 Wards affected

7.1 All.

8 Contact information

- 8.1 Laura Wilson
Senior Governance Officer
0115 8764301
laura.wilson@nottinghamcity.gov.uk

DATE	ITEMS
6 December 2017	<p>Discussion with the Portfolio Holder for Leisure and Culture To consider and update from the Portfolio Holder on red and amber Council Plan priorities and budget pressures (Councillor Dave Trimble)</p> <p>Fly-tipping in Nottingham Agreeing recommendations</p> <p>Commercialism To review the effectiveness of the commercialism agenda in generating income to support the Council's budget – evidence gathering (Commercial and Operations)</p> <p>Work Programme To agree the work programme for the remainder of the 2017/18 municipal year</p>
3 January 2018	<p>Discussion with the Portfolio Holder for Planning, Housing and Heritage To consider and update from the Portfolio Holder on red and amber Council Plan priorities and budget pressures (Councillor Jane Urquhart)</p> <p>Commercialism Agreeing recommendations</p> <p>Air Quality To receive and update on the review the work taking place with partners to develop and implement actions to improve air quality</p> <p>Work Programme To agree the work programme for the remainder of the 2017/18 municipal year</p>
7 February 2018	<p>Discussion with the Deputy Leader/Portfolio Holder for Resources and Neighbourhood Regeneration To consider and update from the Portfolio Holder on red and amber Council Plan priorities and budget pressures (Councillor Graham Chapman)</p> <p>Discussion with the Portfolio Holder for Neighbourhood Services and Local Transport To consider and update from the Portfolio Holder on red and amber Council Plan priorities and budget pressures (Councillor Sally Longford)</p>

	<p>Fly-tipping in Nottingham Response to recommendations</p> <p>Work Programme To agree the work programme for the remainder of the 2017/18 municipal year</p>
7 March 2018	<p>Work Programme 2018/19 Development To discuss the work programme for 2018/19</p>
4 April 2018	<p>Cycling Strategy in Nottingham To receive an update on the previous review of the Cycling Strategy in Nottingham</p> <p>Traffic Enforcement To receive an update on the previous review of traffic enforcement, especially in the city centre and around schools</p> <p>Commercialism Response to recommendations</p> <p>Work Programme To agree the work programme for the 2018/19 municipal year</p>